

PHS Education Assistance Programs



Do you know about the PHS Education Assistance Programs?

Presbyterian Homes & Services (PHS) recognizes how important education is for employees to achieve their personal and professional goals. As an organization where people make lifelong careers, PHS is committed to help each employee grow into his or her optimum role. Because employees are the most important resource in our ministry, we offer Education Assistance Scholarships and Nursing Loan Forgiveness.



Scholarship Program

The PHS Employee Scholarship Program is available for employees to pursue professional certification, vocational training, and undergraduate or graduate degrees through an accredited educational institution or agency.

- Eligible employees may apply for up to \$7,500 each year to pursue professional certifications, vocational training, and undergraduate or graduate degrees in the field of aging services or to the betterment of PHS.
- Scholarship awards are paid directly to the school or program by PHS. Scholarship funds are not applicable to expenses incurred in past semesters or programs.
- Eligible expenses include tuition, books, required fees, supplies, equipment, and reasonable costs for child care and transportation.
- PHS Education Assistance Scholarships are available to all employees who have been employed in good standing for at least 6 months and work at least 20 hours per pay period. Education Assistance is based on budgetary limitations and funds available. A Scholarship Review Team makes the final selection decision based on forecasted job needs within the organization.
- Applicants must be endorsed by their manager, Site Human Resources and Campus Administrator.
- Applications are to be received by manager 8 weeks before program start date.
- Scholarship recipients are required to be scheduled and work at least 30 hours per week for the two years following completion of education program.

Nursing Loan Forgiveness Program

PHS offers employees nursing loan forgiveness to help offset tuition and other related costs.

- This program provides reimbursement of student loan expenses incurred while completing an LPN or RN degree program. Available for newly hired and recently promoted employees.
- Expenses include the periodic required minimum loan payments due while employed by PHS (not the loan balance due).
- Reimbursement will be paid to the employee through payroll and will appear on employee's paycheck or direct deposit.

PHS will help pay minimum academic loan payments for eligible RNs and LPNs if the applicant:

- Has been hired or promoted as RN or LPN within the previous 12 calendar months.
- Works an average of 30 hours/week and maintains work performance in good standing.
- Is endorsed by their manager, Site Human Resources and the Campus Administrator.
- Is making minimum payments and staying current on existing loan.



PHS Employee Promise

“Employees are the most important resource in our ministry. We are committed to an environment where employees are valued and empowered to make a difference.”